

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES  
COMMITTEE OF THE WHOLE  
AGENDA**

**TUESDAY, JANUARY 7, 2025**

**4:00 PM**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER (COMMITTEE CHAIR CRETE)**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 14-16 VI. MINUTES (12/10/24)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
  - 1-4 A. Court Administrator - Jury Systems Incorporated Software Agreement FY2025 (Seeking Board approval of Renewal Agreement for FY2025; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 5-6 B. Director, Department on Aging – A&D Home Health Care, Inc. Contract Renewal (Seeking Board authorization for submission; approval of Annual Contract Renewal and Medicaid Ownership Disclosure; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 7-8 C. Health Officer – Blue Cross Complete Agreement(s) for Elevated Blood Lead Case Management (Seeking Board approval of Agreement(s); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - D. Finance**
    - 9 1. Analysis of General Fund Equity 2024 (Receive)**
    - 10 2. Update Regarding Executive Directive #2007-11 (Receive)**

11-12

**3. Purchasing - Bid Award Notification for IFB 2024-26 Bay County Waste & Recycling Removal REBID (Seeking Board to receive the Intent to Award to Republic Waste; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

13

**E. Payables – General (Proposed resolution attached)**

**IX. REFERRALS**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. CLOSED SESSION (IF REQUIRED)**

**XIII. MISCELLANEOUS**

**XIV. ANNOUNCEMENTS**

**XV. ADJOURNMENT**

**PLEASE NOTE THE CHANGE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS. ATTENDING THE FULL BOARD MEETING IS UNNECESSARY IF THE REQUEST IS APPROVED UNANIMOUSLY AT THE COMMITTEE MEETING UNLESS OTHERWISE DIRECTED.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



**BAY COUNTY COURTS**  
**18th Circuit 74th District 9th Probate**  
1230 Washington Avenue • Bay City, Michigan 48708

KIM B. MEAD  
Court Administrator  
Phone: (989) 895-4266  
Fax: (989) 895-4099  
meadk@baycounty.net

December 10, 2024

Mr. Tim Banaszak, Chair  
Committee of the Whole  
Bay County Commissioners  
515 Center Avenue  
Bay City, Michigan 48708

Dear Chairman Banaszak:

The Bay County Courts uses Jury Systems Incorporated's software application to manage the jury function for selection, summoning, attendance and payment of jurors. The attached annual contract needs renewal for the 2025 Fiscal Year.

I ask the committee's consideration for recommendation to the Board of Commissioners to accept and authorize the Board Chair to sign the contract. The annual costs are a budgeted item in the court's appropriation.

Sincerely,

Kim Brian Mead, MBA  
Administrator

JURY+ Jury Management System  
Software Maintenance Agreement Renewal  
Terms and Conditions  
11/19/24  
Page 1

This agreement is made between Jury Systems Incorporated ("JSI") and Bay County ("Customer") for the renewal of the Software Maintenance Agreement entered into on the 19<sup>th</sup> of July 2018 regarding the following Programs (as "Programs" is defined in said Software Maintenance Agreement).

*JURY+ Web Generation*  
*JURY+ Web Solution*  
*JURY+ Express Check-In*  
*JURY+ Debit Cards*  
*Add-on User Licenses (Purchased 2019)*

The terms and conditions of that existing Software Maintenance Agreement is incorporated as part of this Agreement as if fully set forth herein.

In recognition and consideration of needs and circumstances that have arisen since the execution of the agreement and in recognition of the need to continue the ongoing relationship, the parties wish to amend and clarify the agreement as follows:

The renewed maintenance period begins immediately upon expiration of the existing Software Maintenance Agreement. If the existing Software Maintenance Agreement expires of its own terms prior to execution of this renewal, Customer will not be entitled to receive maintenance services for JURY+. To reinstate such services, Customer must pay maintenance fees for all periods during which maintenance was not in effect, on a cumulative basis, together with interest thereon compounded annually at the rate of ten percent (10%) per annum commencing with the expiration or termination of the last paid maintenance period. Upon renewal of the Software Maintenance Agreement, duration of maintenance shall be retroactive to the date of expiration of the previous Software Maintenance Agreement.

The annual maintenance fees for JURY+ for the period of 1/1/25 – 12/31/25 are as follows:

Premium Plan WG	\$	5,051
Add-on User License	\$	1,260
Web Solution	\$	2,400
+2 Plan	\$	1,400
+3 Plan	\$	0
<b>Total</b>	<b>\$</b>	<b>10,111</b>

**Limitation of Warranty**

JSI AGREES THAT ALL SERVICES COVERED BY THIS AGREEMENT SHALL BE PERFORMED IN A PROFESSIONAL MANNER CONSISTENT WITH GENERALLY ACCEPTED DATA PROCESSING INDUSTRY STANDARDS. JSI MAKES NO OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO ENHANCEMENTS PROVIDED TO THE CUSTOMER UNDER THIS AGREEMENT AS TO MERCHANTABILITY OR FITNESS OF SUCH ENHANCEMENTS NOR ANY OTHER WARRANTY, EXPRESS OR IMPLIED ARISING BY LAW OR OTHERWISE AS TO SUCH ENHANCEMENTS, EXCEPT AS STATED IN THIS

JURY+ Jury Management System  
Software Maintenance Agreement Renewal  
Terms and Conditions

11/19/24

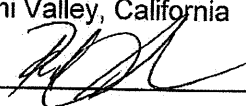
Page 2

AGREEMENT. JSI MAKES NO REPRESENTATION OR WARRANTY AS TO THE MANNER OF PERFORMANCE OF INVESTIGATIVE OR CORRECTIVE SERVICES UNDER THIS AGREEMENT, NOR ANY OTHER WARRANTY, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, EXCEPT AS STATED IN THIS AGREEMENT. JSI ASSUMES NO LIABILITY OR OBLIGATION OTHER THAN THOSE EXPRESSLY STATED IN THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY OBLIGATION OR LIABILITY WITH RESPECT TO LOSS OF USE, REVENUE, PROFIT OR CONSEQUENTIAL DAMAGES.

**Attachments:** N/A

IN WITNESS WHEREOF, JSI's and the Customer's authorized representatives execute this Agreement as follows:

JSI  
Jury Systems Incorporated  
Simi Valley, California

By  \_\_\_\_\_

Rachel Schienbein  
Director of Operations

Date 11/19/24 \_\_\_\_\_

Customer

By \_\_\_\_\_

Name Printed \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 21, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (1/7/2025)  
 WHEREAS, The Bay County Courts use Jury Systems Incorporated (JSI) software application to manage the jury function for selection, summoning, attendance, and payment of jurors; and  
 WHEREAS, The annual agreement is requested to be renewed for the 2025 Fiscal Year; and  
 WHEREAS, The annual costs are a budget item in the court’s appropriation. No additional funds are required; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreement with Jury Systems Incorporated and Bay County (Courts) for FY2025 and authorizes the Chairman of the Board to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
 AND COMMITTEE

Courts – Jury Systems Incorporated Software Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia**  
County Executive

**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Zach Brunett**  
Nutrition Services Manager  
[brunettz@baycountymi.gov](mailto:brunettz@baycountymi.gov)

To: Chair, Committee of the Whole

From: Beth Eurich, Director, Department on Aging

Date: 12/26/2024

Cc: Jim Barcia, Amber Johnson, Tiffany Jerry

RE: Request to submit Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Health Care, Inc. Waiver Division and Bay County Department on Aging.

**BACKGROUND:**

In the past, Bay County Department on Aging has participated with A&D Home Health Care, Inc. Waiver Division, providing Home Delivered Meals and delivery to waiver clients. Contract runs for twelve (12) months from the date of all individual's signature present.

**FINANCE and ECONOMICS:**

Department on Aging's reimbursement rate per meal is \$6.50/meal. Approximately 2,300 meals were delivered to A&D Waiver clients in 2023.

**RECOMMENDATION:**

Upon favorable review by Corporation Counsel, the Department on Aging recommends submitting Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Health Care, Inc. Waiver Division and Bay County Department on Aging for Board Chairs signatures and approve any required budget adjustments.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Aging/](http://www.baycountymi.gov/Aging/)



BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 21, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (1/7/2025)

**WHEREAS,** In previous years, Bay County Department on Aging has participated with the A&D Home Health Care, Inc. Waiver Division which provides delivery of home delivered meals to waiver clients at no cost; and

**WHEREAS,** The contract runs for twelve (12) months from the date of all individuals’ signatures presented; and

**WHEREAS,** Department on Aging’s reimbursement rate per meal is \$6.50. Approximately 2,300 meals were delivered to A&D Waiver Clients in 2023; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes the submittal of the Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Care, Inc. Waiver Division and Bay County (Department on Aging); Be It Further

**RESOLVED** That the Chairman of the Board approves the Annual Contract Renewal and Medicaid Ownership Disclosure with A&D Home Care, Inc. and authorizes the Chairman of the Board to execute the Contract and required documents following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

DOA - A&D Home Health Care, Inc. – Contract Renewal

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Officer

**TO:** Tim Banaszek, Chairperson, Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** December 20, 2024  
**CC:** James Barcia, Amber Johnson, Kim Priessnitz, Sarah Tackebury  
**RE:** LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP)  
CARE COORDINATION AGREEMENT FOR ELEVATED BLOOD LEAD CASE  
MANAGEMENT

**BACKGROUND:** While the Bay County Health Department has provided care coordination and direct assistance to children and families who have been identified with elevated blood lead levels, the expansion of coverage for both Medicaid and private insurance requires agreements with third party payers. Blue Cross Complete has requested to have Elevated Blood Lead Care Management agreements on file with the Bay County Health Department. Establishment of such an agreement allows services to be provided in a timely manner to families in need, and also provides an established means of reimbursement for services delivered.

**FINANCIAL CONSIDERATIONS** There are no financial considerations at this time, no general funds are necessary to provide such services under the agreement and as stated above, the agreement provides an established means for reimbursement.

**RECOMMENDATIONS:** Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 21, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (1/7/2025)

**WHEREAS,** Historically, the Bay County Health Department has provided care coordination and direct assistance to children and families who have been identified with elevated blood lead levels; and

**WHEREAS,** Due to the expansion of coverage for both Medicaid and private insurance, agreements with third-party payers are required; and

**WHEREAS,** Blue Cross Complete has requested to have Elevated Blood Lead Care Management agreements on file with the Bay County Health Department; and

**WHEREAS,** Establishing such an agreement allows services to be provided in a timely manner to families in need and provides an established means of reimbursement for services delivered; and

**WHEREAS,** There are no financial considerations at this time, no General Funds are necessary to provide such services under the agreement, and as stated above, the agreement provides an established means for reimbursement; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Agreement(s) between Blue Cross Complete and Bay County (Health Department) for Elevated Blood Lead Case Management and authorizes the Chairman of the Board to execute said Agreement(s) and required documents following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Department – Agreement(s) for Elevated Blood Lead Case Management w/Blue Cross Complete

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

Description	Journal Number	2024 Fund Balance
Unassigned Fund Balance or (Deficit) 12/31/2023		\$9,903,861
Previous years Assigned Fund Balance for P.O.'s*		\$1,824,885
Assigned Fund Balance for designation to balance 2024 budget		\$2,723,731
<b>Unassigned &amp; Assigned Fund Balance or (Deficit) at 12/31/2023</b>		<b>\$14,452,477</b>
<b>2024 Budgeted Surplus/(Deficit)</b>		<b>(\$2,723,731)</b>

**BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2024**

Increase 2024 budget for MSU Extension 2024 Budget. BOC approved per Resolution 2023-228	24-01-238	-124,238
Increase 2024 budget for MMRMA risk management insurance 7.1% increase. BOC approved this B.A. per Resolution 2023-237	24-01-235	-46,736
Decrease use of G.F. balance due to duplicate entry of one position in the Sheriff budget. BOC approves of this correction of a budget per Resolution 2023-241	24-01-237	105,893
Budget for LeadsOnline software for the Sheriff Dept. BOC approved this B.A. per Resolution 2023-185	24-01-472	-4,000
Budget for a 2023 P.O. rolled over for the Sheriff Dept. for a vehicle that the vendor never provided. BOC approved B.A. per Resolution 2023-241	24-01-547	-47,524
Budget for an increase due to new vehicle purchase prices increasing. BOC approved this B.A. per Resolution #2024-13	24-02-294	-14,500
Increased Juvenile Home budget for purchase of laundry equipment. BOC approved this B.A. per Resolution #2024-23	24-03-032	-6,000
Budget for Juvenile Home repairs. BOC approved this B.A. per Resolution #2024-22	24-03-033	-26,000
Budget for a 2023 P.O. rolled over for the elevator replacement project. BOC approved this B.A. for this project by Resolution #2024-02*	24-03-218	-978,000
Correct the budget for Transportation asset management grant. BOC approved this B.A. by Resolution 2023-156	24-03-412	18,008
Correct the 2024 Civic Arena budget by removing a budgeted expense not needed. BOC approved this B.A. by Resolution 2023-241	24-03-116	2,500
Increase ISD 2024 budget for the additional cost to implement the lease tracking software. BOC approved of this B.A. per Resolution 2024-41	24-03-409	-2,500
Increase the budget for the price increase for Delta College fitness agreement. BOC approved this B.A. by Resolution 2023-188	24-03-411	-40
Budget for temporary help for the Treasurer's Office. BOC approved this B.A. per Resolution 2024-28	24-04-284	-6,000
Budget for open 2023 P.O.'s rolled over into the year 2024. BOC approved per Resolution 2023-241*	24-04-368	-926,506
To roll over the remaining \$6,899 revenue from 5-26-23 sale of a boat to purchase a trailer for a marine boat. BOC approved per Resolution 2023-241	24-05-369	-6,899
Increase 2024 Sheriff Marine Patrol & Dive Team budget to ensure 24-7 emergency coverage purchase equipment. BOC approved per Resolution 2024-98	24-06-286	-30,000
Correct Child Care Fund budget record additional grant revenue. BOC approved per Resolution 2024-126	24-09-049	43,750
Increase Civic Arena and Community Center 2024 budget for purchase of Daysmart software and credit card machines. BOC approved per Resolution 2024-79	24-10-182	-8,000

DECEMBER 19, 2024

Estimated Unassigned Fund Balance or (Deficit) 12/19/2024

-2,056,792
<b>\$9,671,954</b>





**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Shawna S. Walraven**  
Finance Officer  
[walravens@baycountymi.gov](mailto:walravens@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Frances A. Moore**  
Purchasing  
[moorefa@baycountymi.gov](mailto:moorefa@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

TO: Tim Banaszak, Chairperson  
Committee of the Whole

FROM: Tiffany Jerry, Interim Finance Officer

DATE: December 19, 2024

RE: Executive Directive #2007-011

**REQUEST:**

Please place this memo on the January 7, 2025, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On December 6, 2024, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Interim Finance Officer  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Frances A. Moore**  
Purchasing  
[moorefa@baycountymi.gov](mailto:moorefa@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

To: Tim Banaszak  
Chair, Committee of the Whole

From: Frances Moore  
Purchasing Agent

Date: December 17, 2024

Subject: Bid Award Notification IFB 2024-26 Bay County Waste & Recycling Removal REBID

**Request:**

Receive the notification of intent to award the abovementioned IFB to Republic Waste and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel. This contract will be for five (5) years from 2025 through 2030.

**Background:**

We received bid submissions from Republic Waste, GFL Environmental, Priority Waste and Waste Management. All things being equal regarding the supplemental requirements, this decision was made solely on life of contract pricing. After an exhaustive cost review by Purchasing the decision was made to award the bid to Republic Waste for a total life of contract cost of approximately \$11,000.

**Finance/Economics:**

After an exhaustive cost review by Purchasing the decision was made to award the bid to Republic Waste for a total life of contract cost of approximately \$11,000.

**Recommendation:**

Receive the award of this RFP and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Tiffany Jerry, Jessica Foss and Kim Priessnitz.

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 21, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (1/7/2025)  
 WHEREAS, The Bay County Finance Department (Purchasing Division) released an Invitation to Bid (IFB) for Bay County Waste and Recycling Removal Rebid; and  
 WHEREAS, Bid submissions were received from Republic Waste, GFL Environmental, Priority Waste and Waste Management; and  
 WHEREAS, After an exhaustive cost review by Purchasing, the decision was made to award the bid to Republic Waste for a total life of contract cost of approximately \$11,000; and  
 WHEREAS, Due to submissions being equal regarding the supplemental requirements, this decision was made solely on the life of contract pricing; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners receives the intent to award the Invitation to Bid (IFB) 2024-26 Bay County Waste and Recycling Removal Rebid to Republic Waste and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
 AND COMMITTEE

Finance/Purchasing - Bid Award Notification IFB 2024-26 Bay County Waste & Recycling Removal REBID

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 21, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (1/7/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

12/11/2024	\$1,493,129.46
12/18/2024	\$437,876.11
12/26/2024	\$12,123.23

JEROME CRETE, CHAIR  
AND COMMITTEE

Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**COMMITTEE OF THE WHOLE  
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, DECEMBER 10, 2024, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR BANASZAK AT 4:00 P.M.

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
TIM BANASZAK, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KAYSEY L. RADTKE, V. CHAIR	p	S/Y	Y	S/Y	M/Y	Y	Y	Y	M/Y	Y	Y	S/Y	S/Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
COLLEEN MAILLETTE	P	M/Y	Y	M/Y	S/Y	Y	S/Y	S/Y	S/Y	M/Y	S/Y	Y	Y
THOMAS M. HEREK	P	Y	M/Y	Y	Y	M/Y	M/Y	M/Y	Y	S/Y	M/Y	M/Y	M/Y
JAYME A. JOHNSON	P	Y	S/Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK, EX OFFICIO	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
TIM BANASZAK, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y	Y			
KAYSEY L. RADTKE, V. CHAIR		Y	S/Y	S/Y	M/Y	S/Y	S/Y	Y	Y	Y			
KATHY NIEMIEC		Y	Y	Y	Y	Y	Y	Y	Y	Y			
COLLEEN MAILLETTE		S/Y	M/Y	M/Y	Y	Y	Y	M/Y	M/Y	S/Y			
THOMAS M. HEREK		M/Y	Y	Y	S/Y	M/Y	Y	S/Y	S/Y	M/Y			
JAYME A. JOHNSON		Y	Y	Y	Y	Y	Y	Y	Y	Y			
VAUGHN J. BEGICK, EX OFFICIO		Y	Y	Y	Y	Y	M/Y	Y	Y	Y			

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
TIM BANASZAK, CHAIR													
KAYSEY L. RADTKE, V. CHAIR													
KATHY NIEMIEC													
COLLEEN MAILLETTE													
THOMAS M. HEREK													
JAYME A. JOHNSON													
VAUGHN J. BEGICK, EX OFFICIO													

OTHERS PRESENT: A. Davis-Johnson, M. Beaver, C. Gignac, N. Paige, L.Arsenault, J. Strasz, P.Niemiec, J.Crete, M.Basket, B.Eurich, J.O'Malley, B.Reed, M.Saymn, S.Parker, J.Lowell, C.Rodgers, D. Ross, C. Rupp

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE  
MINUTES  
TUESDAY, DECEMBER 10, 2024  
PAGE 2

MOTION NO.

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NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

1. MOVED, SUPPORTED AND CARRIED TO APPROVE THE DECEMBER 10, 2024, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.
2. MOVED, SUPPORTED AND CARRIED TO APPROVE THE NOVEMBER 12, 2024, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.

Public input was called, but no one wished to address the Committee.

The first agenda item was a presentation regarding Hey, Bay City! Sara Parker, Director of Workforce Development for the Bay Area Chamber of Commerce and Hey, Bay City initiative, spoke about the third-quarter update. Following a brief question and answer period with Commissioners, it was

3. MOVED, SUPPORTED AND CARRIED TO RECEIVE PRESENTATION FOR HEY, BAY CITY! QUARTERLY REPORT.

The next item on the agenda was a presentation given by Bay County Information Systems Division (ISD) Manager Julie O'Malley, who discussed an overview of ISD, including staff, services provided, 2024 highlights, and plans for 2025 projects. It was

4. MOVED, SUPPORTED AND CARRIED TO RECEIVE PRESENTATION FOR BAY COUNTY INFORMATION SYSTEMS DIVISION UPDATES.
5. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: PUBLIC GUARDIAN CONTRACT WITH CATHOLIC FAMILY SERVICES 2025-2027 (COURTS).
6. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: WSGW ADVERTISING AGREEMENT FOR DEPARTMENT ON AGING OLYMPICS (DEPARTMENT ON AGING).
7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: RENEWAL CONTRACT WITH KINNUCAN TREE EXPERTS & LANDSCAPE COMPANY FOR THE 2025 AND 2026 TREATMENT SEASONS (FOREST SUSTAINABILITY).
8. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: FEE SCHEDULE ADJUSTMENT FOR FITNESS CLASS AND PICKLEBALL PUNCH CARDS (RECREATION & FACILITIES).
9. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: MDHHS SUPPLEMENTAL AND LOCAL STABILIZATION FUNDS (HEALTH DEPARTMENT).
10. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: MARIHUANA GRANT 2025 (HEALTH DEPARTMENT).
11. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: JUSTFOIA RENEWAL AGREEMENT 2025-2026 (CORPORATION COUNSEL).

12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA) RENEWAL AGREEMENT 2025 (CORPORATION COUNSEL).
13. MOVED, SUPPORTED, AND CARRIED RECEIVE USW RECLASSIFICATION RECOMMENDATION (DEPARTMENT ON AGING COOKS BOTH FULL AND PART-TIME; PUBLIC DEFENDER, LEGAL SECRETARY TO LEAD LEGAL SECRETARY; CRIMINAL DEFENSE, LEGAL SECRETARY TO LEAD LEGAL SECRETARY; VETERANS AFFAIRS OFFICER) (PERSONNEL).
14. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: BCAMPS RECLASSIFICATION REQUESTS (FOREST SUSTAINABILITY ASSISTANT; SOCIAL WORKER/MIHP COORDINATOR; ENVIRONMENTAL HEALTH MANAGER) (PERSONNEL).
15. MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2024 (FINANCE).
16. MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
17. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: AGREEMENT WITH PEOPLE DRIVEN TECHNOLOGY FOR MICROSOFT LICENSES (INFORMATION SYSTEMS).
18. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
19. MOVED SUPPORTED AND CARRIED TO GO INTO CLOSED SESSION PURSUANT TO MCL15.268(1)(C) FOR THE PERSONNEL DIRECTOR TO DISCUSS STRATEGY FOR NEGOTIATION OF COLLECTIVE BARGAINING AGREEMENTS. ROLL CALL VOTE: 7 YEAS (T.BANASZAK, K.RADTKE, K.NIEMIEC, C.MAILLETTE, T.HEREK, J.JOHNSON, V.BEGICK) 0 NAYS.
20. MOVED, SUPPORTED AND CARRIED TO REFER TO THE FULL BOARD A MOTION TO APPROVE THE PERSONNEL DIRECTOR'S RECOMMENDATION AS STATED IN CLOSED SESSION REGARDING ACTUARIAL ANALYSES AND TO APPROVE ANY NECESSARY BUDGET ADJUSTMENTS.

There being no further business, it was

21. MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:31 P.M.).

Submitted By:

Lindsey Arsenault  
Board Coordinator